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26 March 1954

MEMORANDUM FOR: Deputy Director, Intelligence

Attn: 

SUBJECT: Duplication and Distribution of NSCID's

REFERENCE: Your memo, subject as above, 18 March 1954

1. The duplication and distribution of NSCID's has always been handled on a need-to-know basis in CIA. The point of control has varied within the Agency due to changes in organizational structure as follows:

a. 1946-1950: Distribution was controlled during these years first by the Interdepartmental Coordinating and Planning Staff (ICAPS), and second by its successor, the Coordination, Operations, and Policy Staff (COAPS).

b. 1951-1952: With the reorganization which became effective on 1 December 1950 the responsibility for control of NSCID's was transferred to the Office of Intelligence Coordination following the abolition of COAPS.

c. 1953-present: Current practice, as described hereunder, became effective in February, 1953.

2. Current practice in the handling of NSCID's follows the pattern established in early 1953 when the Director approved a proposal, which had been concurred in by the NSC Secretariat, that the non-sensitive directives (all except No 5 and No 9) be uniformly printed, compiled in loose-leaf form, and disseminated by the Assistant Director for Collection & Dissemination on the basis of need-to-know. In accordance with this instruction, the following steps have been taken:

a. 153 copies of the loose-leaf compilation have been printed, of which 33 have been disseminated to the NSC and the IAC Agencies, 70 have been distributed to offices and staffs of CIA, while 50 are held in reserve by CIA Top Secret Control. See Tab A for complete list.

b. Each new NSCID, if not considered unusually sensitive, is reprinted in the same format and distributed to all holders of the compilation.


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3. The two "sensitive" NSCID's have received very limited distribution. Six copies of No 5 are in the hands of the Agency's highest officials, and three copies of No 9 are held by the Assistant Director for Current Intelligence.

4. NSCID No 7, on Domestic Exploitation, has received the distribution indicated in paragraph (2) above, and in addition Contact Division has reproduced and distributed 41 copies in its own headquarters and to its field stations. Further, the text of this NSCID is now being reproduced in a Contact Division Handbook which is being published in 300 copies for distribution to the Division's collection officers in the field.

5. It is recommended that the NSC Secretariat be asked to render an opinion to the effect that NSCIDs are not to be construed as "NSC documents" in the terms of the Memorandum of 5 March 1954 to the Planning Board.

  
Assistant Director  
Collection & Dissemination

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## TAB A

Dissemination of Intelligence Directives, TOP SECRET, CIA-TS#030574

(Current Intelligence Directives compiled in loose-leaf form, excluding NSCID 5 and 9)

	<u>No. of Copies</u>	<u>Copy No.</u>
a. <u>NSC:</u>		
Mr. James S. Lay	1	86
b. <u>IAC:</u>		
Department of State (Special Assistant Intelligence)	5	1-5
Director, IAD	1	109
Department of the Army (AC of S, G-2)	9	6-10 99, 101 107, 108
Department of the Navy (DNI)	5	11-15
Department of the Air Force (Director, AFOIN)	5	16-20
Col. Charles Gillis	1	96
Mr. F. E. Lane	1	95
AEC (Director of Intelligence)	1	21
Joint Staff (Deputy Director for Intelligence)	3	22-24
FBI (Assistant to the Director)	1	25
Total outside CIA. . . . .	33	
c. <u>CIA:</u>		
DCI	2	26-27
DDCI	2	28-29
Executive Registry	1	110
IG	1	30
DTR	2	31, 114
Shane MacCarthy	1	102
AD/Commo	1	32
DDP	9	33-41
DDA	6	42-47
DDI	2	48, 49
AD/RR	14	50-58 87-90, 93
AD/CD	1	59
AD/IC	5	68-72

CIA (Continued)

	<u>No. of Copies</u>	<u>Copy No.</u>	
AD/O	4	73-76	
<div></div>	2	97, 113	STAT
AD/BI	4	77-80	
AD/CI	5	81-83, 105, 106	
<div></div>	2	91, 100	STAT
AD/NE	2	84-85	
O&M, <div></div>	1	92	STAT
Vital Documents	1	94	
Records Control Staff,			
<div></div>	<u>2</u>	111, 112	STAT
Total inside CIA .....	70		
Held in Reserve by CIA			
Top Secret Control .....	50	60-67, 98, 103, 104, 115-153	

2025 RELEASE UNDER E.O. 14176

18 March 1954

**MEMORANDUM FOR:** Assistant Director/Collection and Dissemination

**SUBJECT :** Duplication and Distribution of NSCIDs's

**REFERENCE :** Memo of 5 March 1954 for NSC Planning Board  
from Executive Secretary, NSC  
Subject: Distribution of NSC Papers

1. Following is an extract from the reference memorandum:

3. "No NSC document shall be reduplicated in its entirety by any agency without the express permission of the Executive Secretary, National Security Council.

4. "Agencies concerned will, whenever possible, avoid sending NSC papers outside the United States but shall instead send appropriate extracts to offices with a need-to-know. Such extracts should be identified as national policy approved on a certain date, without reference to the National Security Council. Notification to the NSC Registry is not required where extracts only are transmitted. However, when it is necessary in the opinion of the Chief of the agency that NSC papers be transmitted outside the United States on a need-to-know basis, the NSC Registry shall be notified prior to any such distribution."

2. The Executive Secretary, NSC, has advised that although "NSC document" and "NSC papers" as used in above-quoted instructions are intended to refer primarily to national policy papers, technically NSCIDs's fall within the scope of the instructions. He has requested a report on present practices within CIA regarding the duplication and distribution of NSCIDs's in general and NSCID Number 7 in particular.

SECRET

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**EXECUTIVE OFFICE OF THE PRESIDENT  
NATIONAL SECURITY COUNCIL  
WASHINGTON**

March 21, 1957

**MEMORANDUM FOR THE NATIONAL SECURITY COUNCIL**

**SUBJECT:** Distribution of NSC Papers Outside the  
United States

**REFERENCES:** A. Memo for NSC Planning Board from Executive  
Secretary, NSC, subject: "Distribution  
of NSC Papers", dated March 5, 1954  
B. NSC Action No. 1635

The National Security Council and the Director, Bureau of the Budget, at the 316th Council meeting on March 14, 1957 (NSC Action No. 1685):

Noted that the President affirmed the policy on the subject contained in paragraph 4 of the reference memorandum; but directed that increased efforts should be made to prevent the unauthorized disclosure of classified information contained in NSC papers.

For convenience of reference, paragraph 4 of the memorandum of March 5, 1954, is reproduced below:

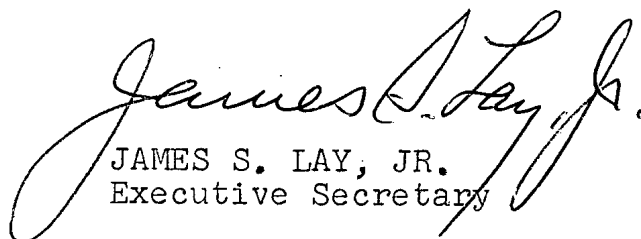
→ "4. Agencies concerned will, whenever possible, avoid sending NSC papers outside the United States but shall instead send appropriate extracts to offices with a need-to-know. Such extracts should be identified as national policy approved on a certain date, without reference to the National Security Council. Notification to the NSC Registry is not required where extracts only are transmitted. However, when it is necessary in the opinion of the Chief of the agency that NSC papers be transmitted outside the United States on a need-to-know basis, the NSC Registry shall be notified prior to any such distribution."

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Accordingly, the above action, as approved by the President on March 17, 1957, is transmitted herewith to all departments and agencies participating in NSC activity, for appropriate action.

When, in the opinion of the Chief of the agency, it is necessary that NSC papers be transmitted outside the United States on a need-to-know basis, it is requested that the required notification prior to any such distribution be in writing to the Executive Secretary, NSC, and specify the destination of each such copy to be transmitted outside the United States.

  
JAMES S. LAY, JR.  
Executive Secretary

cc: The Secretary of the Treasury  
The Attorney General  
The Secretary of Commerce  
The Special Assistant to the  
President for Disarmament  
The Chairman, Atomic Energy Commission  
The Federal Civil Defense Administrator  
The Director, Bureau of the Budget  
~~The Chairman, Joint Chiefs of Staff~~  
The Director of Central Intelligence  
The Director, U. S. Information Agency  
The Director, International Cooperation  
Administration  
The Chairman, Council of Economic Advisers  
The Chairman, Council on Foreign Economic Policy